



## Minutes of the Derbyshire CDW Network Meeting held at Community Action Derby on 26<sup>th</sup> January 2010

### 1. Apologies and minutes of the meeting dated 22<sup>nd</sup> December 2009: matters arising

Attendees:

Emmanuel Williams ( <b>Chair</b> )	SDVSMHF
Muzelley McCready	Derbyshire Gypsy Liaison Group
Collins Ngome	Derby Millennium Network
Roger Simpson	Derby Millennium Network
Akin Sankofa	Derby Racial Equality Council
Cheryl Mason (Minutes)	SDVSMHF

Apologies:

Suzanna Chan	Derbyshire Chinese Welfare Association
Samantha Glasgow	Derbyshire Voice

**1.1** The minutes of the last meeting were agreed as accurate.

**1.2** (point 1.3) The meeting that was due to take place with Angela, Akin and Roger to discuss RECC training for Managers was cancelled due to the bad weather. This needs to be rearranged.

**1.3** (point 1.4) There is still no final copy of the Spirituality Strategy and this may be delayed now that Ken Blanton has left his post.

**1.4** (point 1.9) Emmanuel advised that the signposting training may produce a template for CDW Coordination that we can use and develop. He pointed out that the DRE review may also impact on how the template will look in the future.

Collins explained that he feels he does not need signposting training as this was not highlighted as a need in his Training Needs Analysis.

**Akin arrives at 10.35 and apologizes for being late**

Akin is also reluctant to receive the signposting training as he feels he will not benefit from it. Emmanuel responded by explaining that it is inappropriate for CDWs to decide at such short notice that they do not want to attend organized training sessions. He also emphasized that it reflects badly on the network and CDWs need to be involved in order to increase learning, evoke discussion and gain common

understanding. Following some debate, Akin and Collins agreed to attend the training session.

**1.5** (point 1.10) Emmanuel will be taking Roger's place at the Culture, Community and Consecration Conference as Roger will be now be attending the IAPT Conference instead.

**1.6** (point 1.11) The Living Library event at the Assembly Rooms in Derby in the 9<sup>th</sup> February will be attended by Roger and Muzelley and they will have a DRE/ DGLG stand. Akin may also attend.

**1.7** (point 4.3) Akin highlighted that it is important to challenge staff at the Radbourne Unit regarding their mixed views on allowing activities to take place with a spiritual aspect. Emmanuel explained that as we now have access to the wards we have an opportunity to work alongside staff and to challenge these issues from the inside. There are also other avenues where we can pursue this, including the DRE Steering Group.

**1.8** (point 5.3) Unfortunately Ruth is unable to join the February CDW Network meeting to talk about Mental Health Awareness Training. This will now be on the agenda for the April meeting. In the meantime it was agreed that it would be useful for CDWs to receive some background information from Ruth.

**Action: Cheryl to ask Ruth if she can email some background information about Mental Health Awareness training to the CDWs.**

**1.9** (point 5.4) We will be using the training DVD (shown at the 'Breaking Through Barriers' training in Nottingham) at the DRE Roadshow at JET on the 27<sup>th</sup> January. 'DVD as a Toolkit' will also be on the agenda for the February meeting when there will be a discussion about how CDWs can use it within their communities.

**1.10** (point 8.1) Akin and Collins argued that part of the role of the CDWs is to highlight gaps in service, to document this and feed back the information to commissioners. Akin pointed out that this is very much the case with regards to the current advocacy service which, in his opinion, fails to meet the needs of BMEs. There are funding issues, but he highlighted that any new BME Advocacy service would not necessarily need additional funding but rather it is about using current resources more effectively.

Emmanuel pointed out that it is important not to sideline any particular organization. CDWs need to take a more strategic 'network approach' to solving this issue with the involvement of CDW Managers. It was agreed to set up a working party to look specifically at BME advocacy, to collate the information gathered so far and to draw up an action plan on how this can be taken forward.

**Action: CDWs that have collected information from service users regarding advocacy services should send their findings to Collins.**

**Action: Collins to outline the findings of the DMN survey and to link it with the relevant CDW Action Plan.**

It was generally agreed that gaining access to service users is important for all the CDWs as it shapes the work they do. Currently only Samantha is directly involved with service users. This needs to be raised as part of the DRE review. Emmanuel pointed out that he is now negotiating to give all CDWs access to the wards and in direct contact with service users. Doors are now opening and it is important to build on this.

## **2. Feedback from Meetings**

### **2.1 Local Equality Group (LEG) meetings**

**Older People** – The meeting that was scheduled to take place on the 20<sup>th</sup> January was cancelled. The next meeting will be held on the 2<sup>nd</sup> February.

**Learning Disability** –The meeting scheduled for the 17<sup>th</sup> December was cancelled.

**Adult North** – Roger explained that at the last meeting, Collin Kelly arrived late and there were just four attendees. This group still needs a proper structure and administration (e.g minute taker). There will be a reorganization of the group on the 1<sup>st</sup> April and the business unit will be renamed 'City, County and Specialist Services'. The aim of this is to improve pathways.

Akin pointed out that the main problem is the lack of a dedicated equalities officer to oversee the groups and meetings and hold them to account.

**Action: Angela to take this forward to the DRE Steering Group and the meeting with Harinder Dhaliwal in March.**

## 2.2 Other Meetings

The meeting with Harinder Dhaliwal, acting Head of Equalities following Ken Blanton's departure, has now been rescheduled to Tuesday 9<sup>th</sup> March at 10am. This is a provisional date as Harinder is currently on annual leave.

**Action: Cheryl to confirm the date and venue as soon as possible.**

## 3. Service User & Carer Framework toolkit

Emmanuel distributed questionnaires to the CDWs provided by Aneela Asim. These were completed during the meeting and returned to Emmanuel who will collate them.

## 4. Events

**4.1 Culture, Community and Consecration Conference** Roger is now unable to attend this event and therefore Emmanuel will be taking his place. Samantha is on sick leave and is also unable to attend.

**4.2 New Horizons – New Possibilities 28/04/10** Information about this conference is available on the DRE website. It was agreed that this event will be discussed at the next CDW Network meeting.

**Action: Emmanuel to add this to the agenda**

**4.3 Finalising arrangements for the DRE Roadshow** The CDWs have now received the outline for the day. As Samantha is on sick leave, Muzelley agreed to look after Howard Wright and introduce the poetry. Emmanuel will introduce the Open Space.

**Action: Cheryl to ensure there is sufficient signage for the front of JET to direct people to the conference hall.**

## 5. Ward Visits

**5.1 Radbourne** Access to the wards at the Radbourne Unit will provide CDWs with an opportunity to talk to service users and staff on a one to one basis.

**Action: Emmanuel to contact Therese to find out more what is expected of the CDWs and what form their input will take. Also to ask if more than one CDW can attend.**

## 5.2 Hartington

Emmanuel has now received meeting dates from Hartington

**Action: Emmanuel to forward this information to the CDWs.**

Emmanuel explained that Collin Kelly has requested to meet with the CDWs next week to begin planning the DRE Roadshow and ward visits. The agreed date was the 4<sup>th</sup> February at 1.30pm.

**Action: Emmanuel to check this date with Collin Kelly and then confirm with the CDWs.**

## **6. Training**

**6.1 RECC** See point 1.2

### **6.2 CDW Training**

Emmanuel pointed out that it's been as long as six months in some instances since Personal Development Plans were updated so the ones he currently has may benefit from some revision to accommodate issues highlighted in CDWs' subsequent supervision, activities etc.

**Action: Emmanuel to speak to the CDWs individually regarding their Personal Development Plans.**

*Meeting ended at 12.30pm with lunch and was followed by Signposting training led by Sinead Dalton.*

**The next CDW Network Meeting will be held on the 23<sup>rd</sup> February from 10am to 3pm at Community Action Derby.**

CM/January 2010