

The Scheme described below does not replace the well-established Small Grants Schemes across Derbyshire County.

## **DERBYSHIRE COUNTY PCT & DERBYSHIRE COUNTY COUNCIL VOLUNTARY SECTOR DEVELOPMENT FUND**

The Voluntary Sector Development Fund provides non-recurrent (one-off) grants to voluntary groups of up to £5,000.

**(NB) The closing date for this round of applications is: Tuesday, 30 September 2008**

Criteria – the grants are designed to support applications from organisations for work which makes a contribution to the following health priority areas:

- Mental Health
- Coronary Heart Disease and Strokes
- Accidents
- Addressing Inequalities
- Cancers
- **Children ? to be discussed**
- Older People
- People with a Disability
- People with a Learning Disability

Grants are designed to provide “one-off” funding which will assist an organisation’s development, and which relate to priority areas identified above. This includes funding for:

- Equipment which would enable your organisation to improve its work
- Improvements to premises including access to premises
- A feasibility study, or time limited development work leading to a funding application to an identified funder
- A time limited project

Please note that we will not be funding work or projects, which are likely to result in a second application to the fund.

You will need to provide clear information about the following:

- What the funding will be used for
- How you know it is needed, how users have been involved in this decision
- What the benefits will be for your organisation if the application is successful
- How it relates to the criteria listed
- A copy of your last year's accounts and information about your reserves

If you are successful with your application you will be required to complete a monitoring form and send copies of your receipts to us three months after your organisation has received funding.

The fund cannot be given retrospectively, i.e. to pay for items that have already been purchased.

If you have any questions, please ring Laura Daniels on 01629 817939, Georgina Horobin on 01283 731300 Ext: 348 or Zan Hurst at North Derbyshire Voluntary Action on 01246 555908.

# Derbyshire County PCT & Derbyshire County Council

## Application for the Voluntary Sector Development Fund

Please take time to read the application and attached criteria before attempting to complete this application form. Please complete in black ink or typescript.

If you have any questions, please ring Laura Daniels on 01629 817939, Georgina Horobin on 01283 731300 Ext: 348 or Zan Hurst at North Derbyshire Voluntary Action on 01246 555908.

**The closing date for this round of applications is: Tuesday, 30<sup>th</sup> September 2008**

### 1 General Information

Name: \_\_\_\_\_

Organisation: \_\_\_\_\_

Position: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tel: \_\_\_\_\_ Postcode: \_\_\_\_\_

### 2 What are the aims of your organisation? We are interested to know how your work contributes to people's health and well-being.

**3 Does your organisation have some form of Management Committee? Please give details.**

**4 Please provide payment details**

**What name should cheques be made payable to?**

*(The name that the account is held in – this should be the group's name, as we cannot make cheques out to individuals)*

\_\_\_\_\_

**How much money does your organisation currently have in the bank? Please enclose a copy of your most recent accounts or balance sheet with this application.**

£ \_\_\_\_\_

Are there any plans for this money? If so please itemise: \_\_\_\_\_

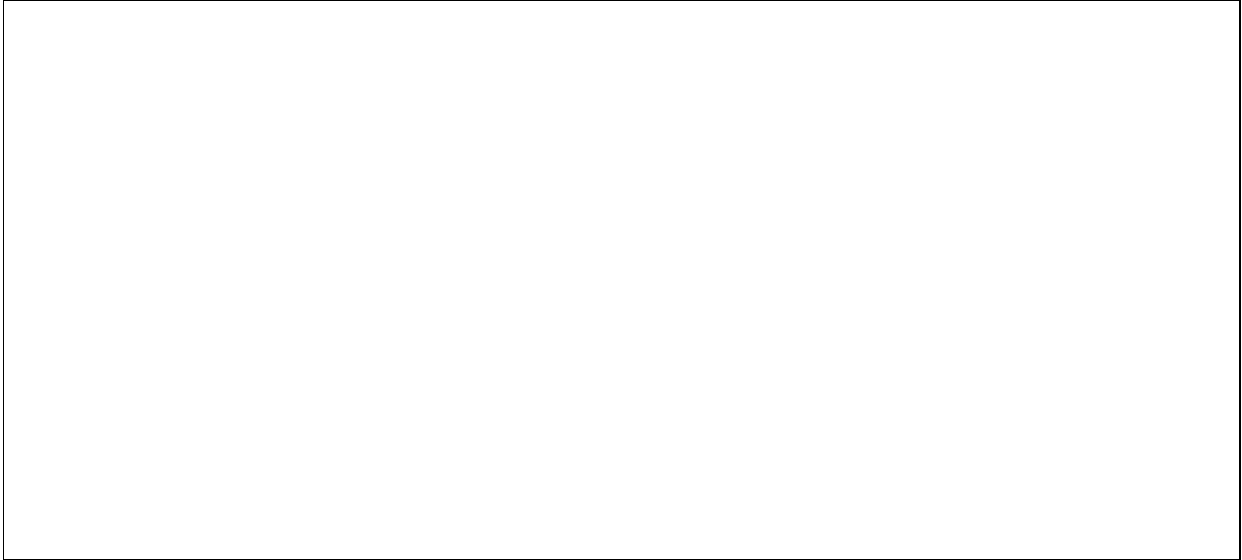
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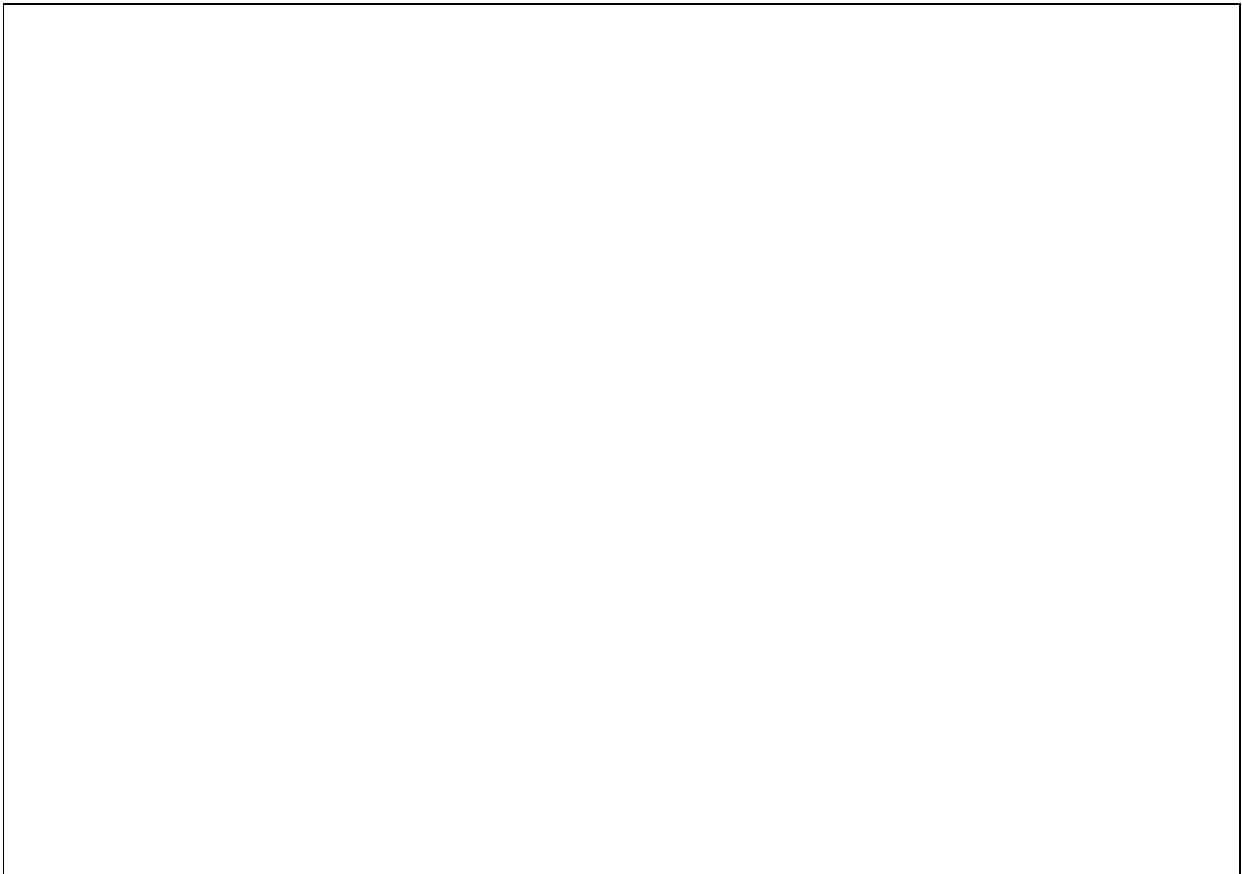
**5 Please summarise your funding proposal.**

*(Please include costings for this proposal)*

**6 Please explain how you have identified the need for this development/change.**



**7 Please explain which groups of service users and/or carers will benefit from your application.**



**8 If funding is awarded, what difference will it make to your organisation?**

**9 Funding Required**

*Please give a detailed breakdown of the funding required from the Development Fund. Include details of matched funding as appropriate. You can attach estimates/costings for equipment to this application form as appropriate.*

## 10 Location of Service and Staff (if different from Question 1)

## 11 Evaluation of Scheme

We will expect you to return an evaluation form that will be sent to you (if your application is successful) approximately three months after receipt of the funding. If you have not spent the award by this time you must write stating why the funding has not been spent and when we will receive your monitoring form and receipts.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### Return to:

#### **General PCT (non Mental Health)**

*Name:* Laura Daniels  
*Address:* Commissioning Officer  
Derbyshire County PCT  
Newholme Hospital  
Baslow Road  
Bakewell  
Derbyshire  
DE45 1AD

*Tel:* 01629 817939  
*Email:* [laura.daniels@derbyshirecountypct.nhs.uk](mailto:laura.daniels@derbyshirecountypct.nhs.uk)

#### **Mental Health PCT**

*Name:* Georgina Horobin  
*Address:* Mental Health Strategy & Planning Manager  
Derbyshire County PCT  
Parkhill  
Hilton Road  
Egginton  
Derbyshire  
DE65 6GU

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*Email:* [georgina.horobin@derbyshirecountypct.nhs.uk](mailto:georgina.horobin@derbyshirecountypct.nhs.uk)